

AFFIDAVIT
[For issuance of duplicate securities]

Note: ***This affidavit is to be executed in the presence of a Public Notary***
 [To be submitted in non-judicial stamp paper of Rs 10/-]

I/We, _____
 Son / daughter of _____ residing at _____

 _____, having Permanent Account No (s) _____
 _____ do hereby solemnly affirm and state on oath as follows.

1. That I/We, _____ ("all the shareholders ")
 hold the following (number of) securities under Folio no. _____ in (name of the
 company) in my/ our name as single holder / joint holder:

Company Name	Folio No.	No. of securities held	Security Certificate No.	Distinctive Nos.	
				From	To
1					
2					
3					

2. I/We _____
 further swear / solemnly declare that I/ we am/are applying for issue of duplicate certificate(s) to me/us on the ground that the original security(ies) certificate(s) has/have been misplaced / not found by me/us, despite a diligent search made by me/us in that behalf.

3. I/We _____
 further swear /solemnly declare that the said securities are not sold or pledged or deposited by way of security to any person/company.

4. I/We _____
 hereby further swear / solemnly declare that if, after the duplicate share certificate(s) is / are issued to us as aforesaid, the original security(ies) certificate(s) is / are at any time subsequently, found, recovered or traced by us or by anyone on our behalf, then, we unconditionally undertake not to deal with the said original share certificate(s) in any manner whatsoever (whether by physical transfer or dematerialization or as security or pledge) and further unconditionally undertake to promptly surrender the original share certificate(s) to the Registrar and Transfer Agent / Company, for cancellation.

5. I/We _____ am/are
 making the above solemn declaration on oath with full knowledge of the fact that in the event the original security (ies) certificate(s) issued is /are found, recovered and traced by me/us and instead of surrendering the same is / are dealt with by me/us as aforesaid, the Company will be at liberty to adopt civil and / or criminal proceedings against me/us for my/our failure to promptly surrender the original security (ies) certificate(s), for cancellation and for breach of my/our solemn declaration and undertaking not to deal with the original security (ies)

certificate(s) in any manner whatsoever as aforesaid at my/our entire risk as to cost and consequences.

Signature of all deponents :

VERIFICATION

We hereby solemnly affirm and state that what is stated herein above is true to our knowledge and nothing has been concealed therein and that we are competent to contract and entitled to rights and benefits of the above mentioned securities.

Deponent(s) (1) _____ (2) _____ (3) _____

Solemnly affirmed _____ at Signature of the
Deponent(s): X _____

Signed before me

Place: _____
Date : _____

X _____
Signature of Notary with Official Seal of Notary & Regn. No.

INDEMNITY
[For issuance of duplicate securities]

Note: This indemnity is to be executed in the presence of a Public Notary / Gazetted Officer

[To be submitted on non-judicial stamp paper of Rs 50/-]

I/We, _____ Son /
 daughter / spouse / of _____ residing
 at

_____ having Permanent Account No (s)
 _____ do hereby solemnly affirm and state on oath as
 follows.

1. That I/we, am/are the sole/joint holder/s of the Securities in following folios. I/We request you to issue duplicate certificate(s) for securities, as detailed below in my/our name(s):

Name of the Company	Certificate No.**	Distinctive No.**	Folio No. **	No. and Face value of securities held
1				
2				
3				
4				

**In case of non-availability of Certificate Nos./Distinctive Nos./ Folio nos., security holder shall obtain the same from RTA.

2. That the above securities were acquired by me/us for valuable consideration out of my/our own investment/funds against allotment in Public Issue/allotment in Right Issue or acquired from the market/through inheritance in the year(s)

3. I/We hereby jointly and severally agree and undertake to indemnify and keep indemnified, saved, defended, harmless, the aforesaid (Name of the Company/RTA) and its successors and assigns for all time hereafter against all losses, costs, claims, actions, demands, risks, charges, expenses, damages, etc., whatsoever which you may suffer and/or incur by reason of your, at my/our request, issuing the said Duplicate Securities as herein above mentioned, to the undersigned.

IN WITNESS WHEREOF the said 1) Mr. /Ms. _____ (Name and signature of the witness)

And 2) Mr. /Ms. _____ (Name and signature of the witness #, have
 hereunto set their respective hands and seals this day
 of _____

Address of First Holder/ Applicant:	Signatures of all holder(s) / Applicant(s)
Pin code:	
Tel No.	FOR OFFICE USE ONLY
Email id:	
Date:	

Signed before me

at: -----

on:-----

Signature of Notary / JMFC

Official stamp & Seal of the notary Magistrate / Notary & Regn No:

PRESS ADVERTISEMENT

NOTICE IS HEREBY GIVEN THAT THE SHARE CERTIFICATE(S) NO(S) FOR..... ORDINARY SHARES BEARING DISTINCTIVE NO(S)..... OF ITC LIMITED STANDING IN THE NAME(S) OF..... HAS/HAVE BEEN REPORTED LOST/STOLEN AND THAT AN APPLICATION FOR ISSUE OF DUPLICATE CERTIFICATE(S) IN RESPECT THEREOF HAS BEEN MADE TO THE COMPANY'S INVESTOR SERVICE CENTRE, ITC LIMITED 37, J L NEHRU ROAD, KOLKATA -700 071 TO WHOM OBJECTION, IF ANY, AGAINST ISSUANCE OF SUCH DUPLICATE SHARE CERTIFICATE(S) SHOULD BE MADE WITHIN 15 DAYS FROM THE DATE OF PUBLICATION OF THIS NOTICE.

THE PUBLIC ARE CAUTIONED AGAINST DEALING IN ANY MANNER WITH THESE SHARES.