



**DETAILS OF THE MANAGING DIRECTOR AND THE OTHER WHOLETIME DIRECTORS OF THE COMPANY  
PURSUANT TO THE SECRETARIAL STANDARD ON GENERAL MEETINGS**

(Reference Postal Ballot Notice dated 10<sup>th</sup> August, 2018)

Particulars	Mr. Sanjiv Puri (Managing Director)	Mr. Nakul Anand (Wholetime Director)	Mr. Rajiv Tandon (Wholetime Director)
<b>I. Details of re-appointment as approved by the Members at the 107<sup>th</sup> Annual General Meeting held on 27<sup>th</sup> July, 2018</b>			
Period of re-appointment	5 years from 22 <sup>nd</sup> July, 2019	2 years from 3 <sup>rd</sup> January, 2019	2 years from 22 <sup>nd</sup> July, 2019
Basic / Consolidated Salary	₹ 15 lakhs per month	₹ 10 lakhs per month	₹ 10 lakhs per month
Performance Bonus	Not exceeding 300% of Basic / Consolidated Salary, payable annually for each financial year, as may be determined by the Board of Directors of the Company ('the Board').	Not exceeding 200% of Basic / Consolidated Salary, payable annually for each financial year, as may be determined by the Board.	Not exceeding 200% of Basic / Consolidated Salary, payable annually for each financial year, as may be determined by the Board.
Perquisites per annum	Limited to ₹ 15 lakhs	Limited to ₹ 10 lakhs	Limited to ₹ 10 lakhs
	<p>The following shall not be included for computation of the above-mentioned perquisite limits:-</p> <p>(a) Rent free accommodation owned / leased / rented by the Company, or Housing Allowance in lieu thereof, as per the rules of the Company.</p> <p>(b) Contributions to Provident Fund and Superannuation Fund up to 27% of salary and contribution to Gratuity Fund up to 8.33% of salary, as defined in the rules of the respective Funds, or up to such other limit as may be prescribed under the Income-tax Act and the Rules thereunder for this purpose.</p>		

Particulars	Mr. Sanjiv Puri (Managing Director)	Mr. Nakul Anand (Wholetime Director)	Mr. Rajiv Tandon (Wholetime Director)
	<p><b>Existing:</b> (c) Perquisite value in terms of the Income-tax Act and the Rules thereunder upon exercise of Options granted under the Company's Employee Stock Option Schemes.</p> <p><b>Proposed:</b> (c) Perquisite value in terms of the Income-tax Act and the Rules thereunder upon exercise of Options and / or Stock Appreciation Rights granted under the Company's Employee Stock Option Schemes and / or Employee Stock Appreciation Rights Scheme. (d) Medical expenses for self and family as per the rules of the Company. (e) Use of chauffeur driven Company car and telecommunication facilities at residence (including payment for local calls and long distance official calls). (f) Encashment of unavailed leave as per the rules of the Company at the time of retirement / cessation of service. (g) Long service award as per the rules of the Company. (h) Costs and expenses incurred by the Company in connection with joining / transfer / retirement as per the rules of the Company.</p>		
<b>II. Other Details</b>			
Present age	56 years	61 years	64 years
Qualifications	B.Tech.	B.A. (Hons.)	B.Sc., F.C.A.
Experience (Years)	33	38	40
Remuneration paid during FY 2017-18	₹ 406.63 lakhs	₹ 355.73 lakhs	₹ 311.04 lakhs
Date of first appointment on the Board	6 <sup>th</sup> December, 2015	3 <sup>rd</sup> January, 2011	22 <sup>nd</sup> January, 2016
Shareholding in the Company [No. of Ordinary Shares of ₹ 1/- each] (as on 10.08.2018)	1,00,000	29,475	1,29,750

<b>Particulars</b>	<b>Mr. Sanjiv Puri (Managing Director)</b>	<b>Mr. Nakul Anand (Wholetime Director)</b>	<b>Mr. Rajiv Tandon (Wholetime Director)</b>																																		
Relationship with other Directors and Key Managerial Personnel of the Company	None	None	None																																		
Number of Board Meetings attended during FY 2017-18 <i>[Six Board Meetings were held during the year]</i>	6 (six)	6 (six)	6 (six)																																		
Directorships in other companies	<table border="1"> <thead> <tr> <th>Name of the company</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td>ITC Infotech India Limited</td> <td rowspan="3">Sr. Vice-Chairman &amp; Non-Executive Director</td> </tr> <tr> <td>ITC Infotech Limited, UK</td> </tr> <tr> <td>ITC Infotech (USA), Inc.</td> </tr> <tr> <td>Surya Nepal Private Limited</td> <td>Chairman &amp; Non-Executive Director</td> </tr> </tbody> </table>	Name of the company	Position	ITC Infotech India Limited	Sr. Vice-Chairman & Non-Executive Director	ITC Infotech Limited, UK	ITC Infotech (USA), Inc.	Surya Nepal Private Limited	Chairman & Non-Executive Director	<table border="1"> <thead> <tr> <th>Name of the company</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td>International Travel House Limited</td> <td rowspan="5">Chairman &amp; Non-Executive Director</td> </tr> <tr> <td>Gujarat Hotels Limited</td> </tr> <tr> <td>Landbase India Limited</td> </tr> <tr> <td>Fortune Park Hotels Limited</td> </tr> <tr> <td>WelcomHotels Lanka (Private) Limited</td> </tr> <tr> <td>Srinivasa Resorts Limited</td> <td>Vice-Chairman &amp; Non-Executive Director</td> </tr> <tr> <td>Bay Islands Hotels Limited</td> <td rowspan="2">Non-Executive Director</td> </tr> <tr> <td>Maharaja Heritage Resorts Limited</td> </tr> </tbody> </table>	Name of the company	Position	International Travel House Limited	Chairman & Non-Executive Director	Gujarat Hotels Limited	Landbase India Limited	Fortune Park Hotels Limited	WelcomHotels Lanka (Private) Limited	Srinivasa Resorts Limited	Vice-Chairman & Non-Executive Director	Bay Islands Hotels Limited	Non-Executive Director	Maharaja Heritage Resorts Limited	<table border="1"> <thead> <tr> <th>Name of the company</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td>Russell Credit Limited</td> <td rowspan="5">Chairman &amp; Non-Executive Director</td> </tr> <tr> <td>Greenacre Holdings Limited</td> </tr> <tr> <td>Gold Flake Corporation Limited</td> </tr> <tr> <td>ITC Investments &amp; Holdings Limited</td> </tr> <tr> <td>Wimco Limited</td> </tr> <tr> <td>Landbase India Limited</td> <td rowspan="4">Non-Executive Director</td> </tr> <tr> <td>ITC Infotech India Limited</td> </tr> <tr> <td>ITC Infotech Limited, UK</td> </tr> <tr> <td>ITC Infotech (USA), Inc.</td> </tr> </tbody> </table>	Name of the company	Position	Russell Credit Limited	Chairman & Non-Executive Director	Greenacre Holdings Limited	Gold Flake Corporation Limited	ITC Investments & Holdings Limited	Wimco Limited	Landbase India Limited	Non-Executive Director	ITC Infotech India Limited	ITC Infotech Limited, UK	ITC Infotech (USA), Inc.
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Membership / Chairmanship of Board Committees of other companies  <i>(includes Committees under the Companies Act, 2013 viz., Audit Committee, Stakeholders Relationship Committee, Nomination and Remuneration Committee and CSR Committee of Indian companies)</i>	Nil	<table border="1" data-bbox="888 253 1413 724"> <thead> <tr> <th>Name of the company</th> <th>Committee</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td>Fortune Park Hotels Limited</td> <td>Corporate Social Responsibility Committee</td> <td>Chairman</td> </tr> <tr> <td>International Travel House Limited</td> <td>Nominations &amp; Remuneration Committee</td> <td>Member</td> </tr> <tr> <td>Gujarat Hotels Limited</td> <td>Nominations &amp; Remuneration Committee</td> <td>Member</td> </tr> <tr> <td>Landbase India Limited</td> <td>Audit Committee</td> <td>Member</td> </tr> </tbody> </table>	Name of the company	Committee	Position	Fortune Park Hotels Limited	Corporate Social Responsibility Committee	Chairman	International Travel House Limited	Nominations & Remuneration Committee	Member	Gujarat Hotels Limited	Nominations & Remuneration Committee	Member	Landbase India Limited	Audit Committee	Member	<table border="1" data-bbox="1472 253 2013 870"> <thead> <tr> <th>Name of the company</th> <th>Committee</th> <th>Position</th> </tr> </thead> <tbody> <tr> <td>Landbase India Limited</td> <td>Audit Committee</td> <td>Chairman</td> </tr> <tr> <td>ITC Infotech India Limited</td> <td>Audit Committee</td> <td>Chairman</td> </tr> <tr> <td rowspan="3">Russell Credit Limited</td> <td>Audit Committee</td> <td>Chairman</td> </tr> <tr> <td>CSR Committee</td> <td>Chairman</td> </tr> <tr> <td>Nomination and Remuneration Committee</td> <td>Member</td> </tr> <tr> <td>Wimco Limited</td> <td>Nomination and Remuneration Committee</td> <td>Member</td> </tr> </tbody> </table>	Name of the company	Committee	Position	Landbase India Limited	Audit Committee	Chairman	ITC Infotech India Limited	Audit Committee	Chairman	Russell Credit Limited	Audit Committee	Chairman	CSR Committee	Chairman	Nomination and Remuneration Committee	Member	Wimco Limited	Nomination and Remuneration Committee	Member
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